

# Install Microsoft Lync 2011 to your Mac Computer or Laptop

Microsoft Lync can be installed on any Mac computer or laptop as long as the minimum specifications are met. You can use it to instant message and share information with other students and staff at EIT.

## Lync Requirements

System Component	Minimum Requirement
Computer/Processor	Intel only
Memory	1 GB of RAM or more
Data and Voice	Compatible microphone and speakers, headset with microphone or equivalent device. Sample devices include a built-in Apple iSight webcam and other external devices that are compatible with Mac OS X.
Display Resolution	Super VGA 1280 x 800
Operating System	Mac OS X v10.5.8 (Leopard) or a later version including Mac OS X v10.6 (Snow Leopard) and Mac OS X v10.7 (Lion)
Other Requirements	Safari version 5 or Firefox version 5 or higher for a new Lync for Mac feature to work, Meeting Join Office for Mac 2011 for new integration features A broadband internet connection is needed

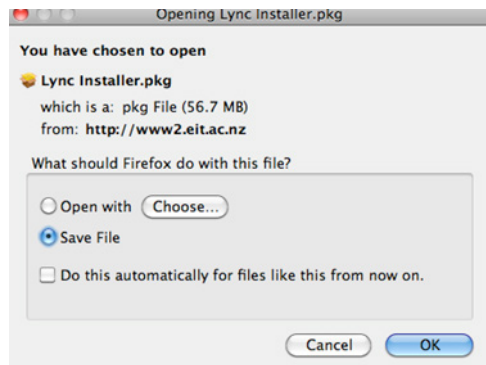
1. On the install Microsoft Lync page click the **Microsoft Lync 2011 (Mac)** link

The screenshot shows the EIT Library and Learning Services website. The main navigation bar includes links for HOME, LIBRARY, LEARNING SERVICES, DISABILITY, POUWHIRINAKI, STAFF SERVICES, and HOW DO I?. The current page is titled 'Install Lync' under the 'Computer Guides' section. A prominent green button reads 'Install Lync to my computer or laptop'. Below this, there is a 'Download Lync for FREE' section with a note: 'If you already have office or want to install Microsoft Lync as a stand alone application you may download it as a current EIT student. Below are some instruction guides to explain how to install Lync to your computer and a list of the other Lync downloads.' Underneath, there are links for 'Installation instructions' including 'Lync 2013 Windows Installation Instructions', 'Lync 2011 Mac Installation Instructions', and 'Lync for mobile and tablet installation instructions'. A 'Word' section lists 'Windows Lync 2013 downloads' with links for 'Microsoft Lync 2013 Download (32-bit)' and 'Microsoft Lync 2013 Download (64-bit)'. A 'Mac Lync 2011 download' section has a link for 'Microsoft Lync 2011 Download (Mac)'. On the left side, there is a 'Computer Guides' sidebar with links to various guides like 'Saving Your Document', 'Printing @ EIT', 'Booklet Printing', 'How to Redeem a Papercut Voucher', 'Macros', 'Useful Windows Keyboard Shortcuts', 'Health & Safety with Computers', 'Wireless', 'Change your Password', 'Working with Microsoft Word - Full Version (pdf)', 'Working with Microsoft Powerpoint - Full Version (pdf)', 'Word', 'Formatting your Document', 'Inserting Headers & Footers', 'Inserting Page Numbers', 'Line Spacing', 'Margins and Page Orientation', and 'Page Breaks and Section Breaks'.

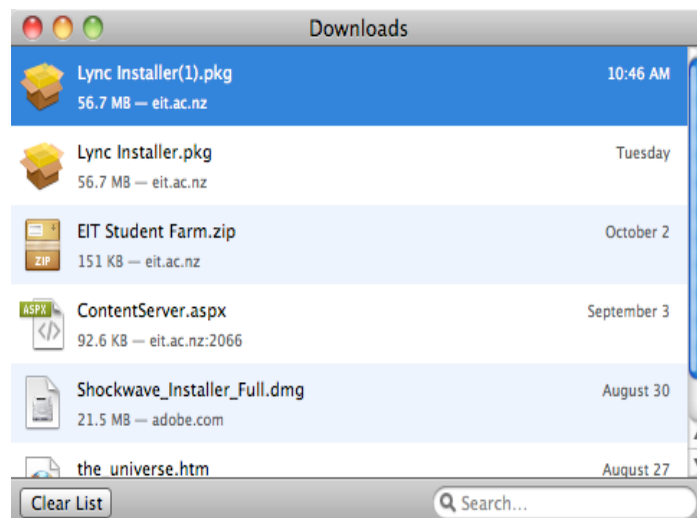
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[twist@eit.ac.nz](mailto:twist@eit.ac.nz)



2. The below screen will appear, click **OK** to save the download.

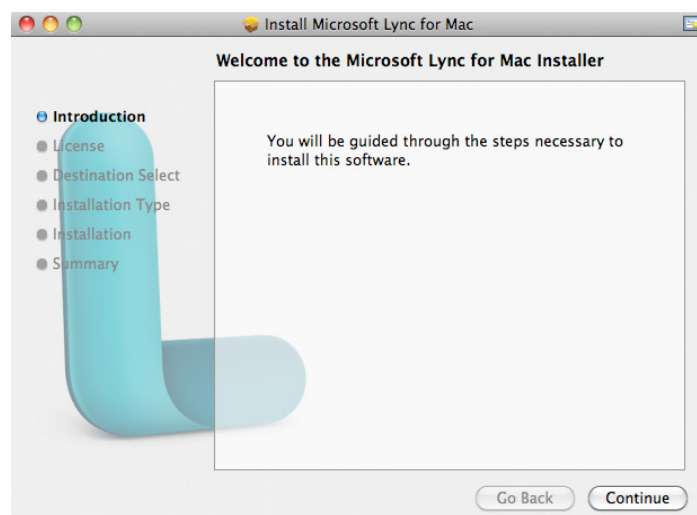


3. Once the download has finished, double left click to **run** the installation file.

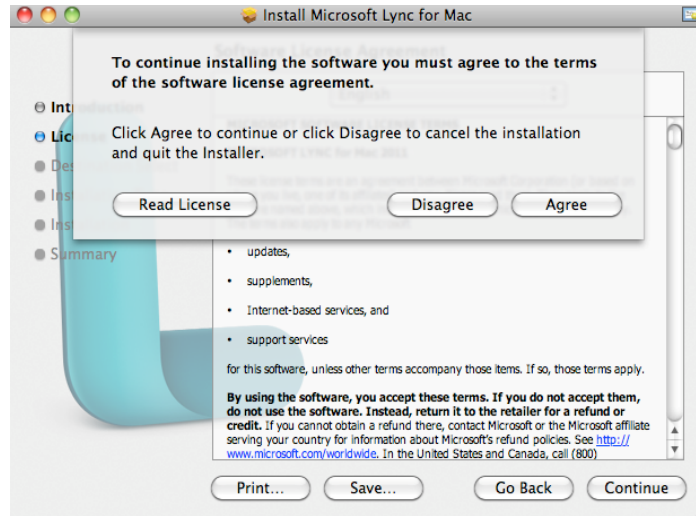


**A series of prompts will appear to install it on your computer or laptop.**

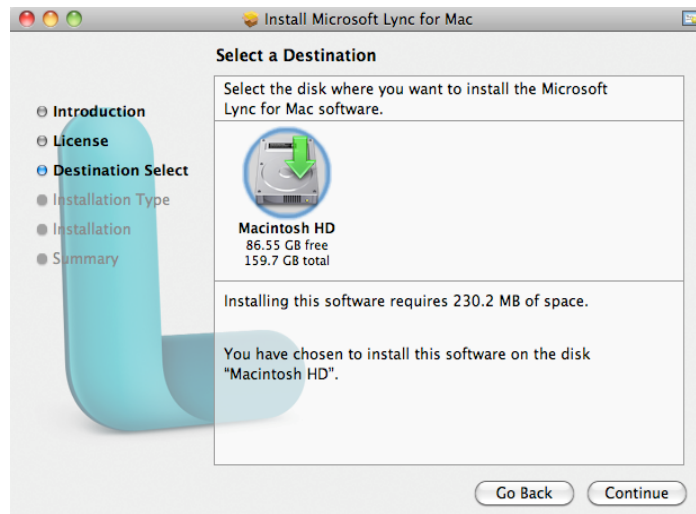
4. A welcome screen will appear. Click **Continue**.



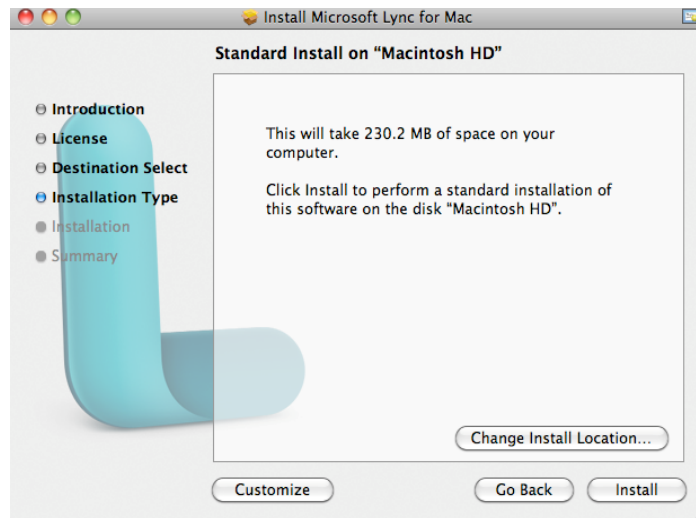
5. Read the license agreement and click **Agree**.



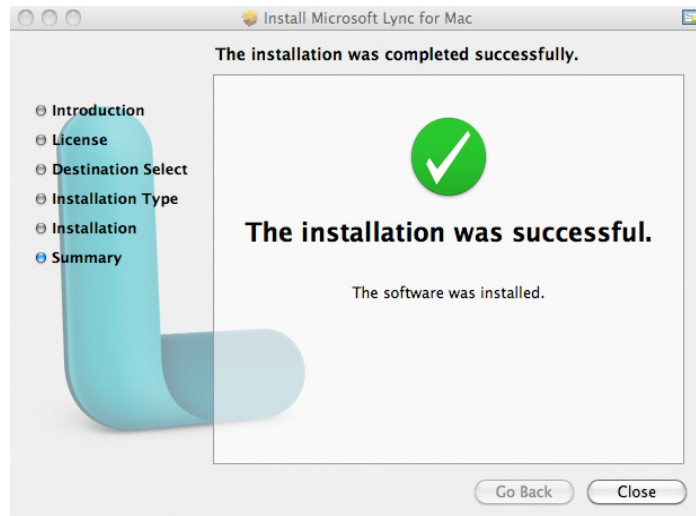
6. A screen will appear explaining where the application will be stored. By default it will install on your Mac hard drive. Click **Continue**.



- Click **Install** to install the application. An administration login may appear, enter in these details



- Once it is complete, Lync will be successfully installed. Click **Close** to exit the installation.



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